



ARPEC

Absent Form

Absence Information

Apprentice Name: _____

Classification: _____

Contractor: _____

Class Name: _____

Instructor Name: _____

Type of Absence:

- | | | | |
|-----------------------------------|------------------------------------|--|--|
| <input type="checkbox"/> Sick | <input type="checkbox"/> Vacation | <input type="checkbox"/> Bereavement | <input type="checkbox"/> Natural disaster (e.g. hurricane threats) |
| <input type="checkbox"/> Military | <input type="checkbox"/> Jury Duty | <input type="checkbox"/> Maternity/Paternity | <input type="checkbox"/> Other |

Dates of Absence: From: _____ To: _____

Reason for Absence:

PLEASE REFER TO THE JATC APPRENTICE HANDBOOK FOR ATTENDANCE INFORMATION

Apprentice Signature

Date

Training Coordinator Approval

- Excused
 Unexcused

Comments:

Training Coordinator's Signature

Date