



ARPEC TRAINING CENTER COVID-19 HEALTH & SAFETY PROTOCOLS

The **ACRA Local 725 Joint Apprenticeship and Training Committee Trust** (operating the ARPEC Training Center) is committed to providing a safe and healthy environment for all our employees, students, apprentices, and journey workers. To ensure a safe and healthy learning and workplace, all individuals involved in training activities shall adhere to the following health & safety protocols. These protocols pertain to both classroom training and all related practical hands-on training.

Any violation of these health and safety protocols must be reported to the Training Coordinator.

Any individual found in violation of these protocols will be refused access to the Training Center and shall be subject to such other disciplinary action as the Local JATC deems appropriate under the circumstances.

ARPEC TRAINING CENTER PROTOCOLS:

- Any individual who has symptoms of COVID-19 is not to return to the Training Center until the symptoms are gone and the employee is fever-free for at least 24 hours without the use of fever-reducing medication, and at least 10 days have passed since symptoms first appeared, and must provide a negative COVID-19 test result.
- Any individual who has a confirmed case of COVID-19, or who lives with a family member or other person with a confirmed case of COVID-19, may not return to the Training Center without written clearance by their health care provider, and provide two negative COVID-19 test results.
- Implementation of enhanced cleaning and housekeeping practices have been established to help reduce the spread of COVID-19. Hand washing and sanitizing stations are provided throughout the building.
- Individuals entering the Training Center are subject to mandatory temperature screenings. Persons with temperature readings above 100.4°F will be sent home. See the Screening Protocols, below.
- Facial coverings are always required while on the Training Center property.
- Workstations will be laid-out to provide at least six feet of distance between them. To ensure proper social distancing, individuals must remain within their designated workstation and otherwise stay at least 6 feet apart from other people whenever possible.
- Each student is responsible for their own personal protective equipment (PPE) and there will be no sharing of helmets, jackets, gloves, etc.
- Instructors and apprentices are responsible for wiping down and sanitizing their areas after their schedule class.
- Start & stop times for lunch & break times will be staggered as necessary to prevent congestion.
- While at the Training Center, individuals must follow the posted signs aligned with these protocols. Examples may include social distancing markers, entrance and exit, maximum occupancy, hand washing instructions, temperature check station, etc.

Screening protocol prior to attending classes in person:

- You must arrive 30 minutes before your scheduled start time to allow time for our safety protocols, including a temperature screening. Screenings will take place in front of the blue doors by the picnic tables (the rear entrance). Once you arrive at the school, line up on the markers outside of the back entrance of the school, which will be spaced at least 6 feet apart.
- You are required to have your own face mask and to wear it on school property inside and outside, unless told by an instructor to remove it.





- Each person that will be entering the building will have their temperature taken with an infrared thermometer. Apprentices or members will be discretely notified if their body temperature is, or is not, within the normal range.
- Anyone with a body temperature more than the normal range will be asked to return to his/her vehicle and exit the premises.
- If the temperature screening results are acceptable, attendees will receive a colored dot which means that their temperature was taken and in range. After receiving a colored dot, the attendees be allowed to enter the building.
- Once you have entered the building, attendees shall first proceed to the restroom and wash their hands in accordance to the CDC recommendation on how to properly wash your hands.
- CDC recommendations will be posted in the restroom for guidance. After washing of the hands are completed, apprentices/members will be allowed to enter their designated classrooms.

While in the building:

- All instructors, apprentices or members will always be required to wear face masks while they are inside the building.
- You may only enter the building through the east doors (by the picnic tables.)
- You must always exit the building through the west doors (by the main office)

Common area protocols:

- School restrooms will be open for use as needed
- ARPEC employees are always required to wear a face mask while they are in the building, whether or not they are part of the class.
- If you are given a break by your instructor, it is the best practice to proceed to your vehicle.
- If you chose to not proceed to your vehicle and stay outside of our building you must practice safe social distancing practices and wear your face mask.
- Our picnic tables are off limit until further notice.

AGREEMENT TO ABIDE BY PROTOCOLS AND WAIVER OF CLAIMS

I understand that the safety protocols adopted by ARPEC (or as subsequently revised) are based upon the available guidance from State and local authorities, and from the CDC. Following these guidelines does not guarantee my protection from potential COVID-19 exposure, and exposure can occur away from ARPEC's Training Center. I understand that despite ARPEC's health and safety protocols I cannot be assured I will not be exposed to the COVID-19 virus. I assume the risk of potential COVID-19 exposure and waive any claims I may have against the Training Center, its employees and administration for any illness or injury I sustain related to COVID-19.

1. I agree to abide by the terms of these health and safety protocols.
2. I waive any claims I may have against the Training Center, its employees and administration for any illness or injury I sustain related to exposure to COVID-19.

